



CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, June 11, 2013 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	July 9, 2013

MEMBERS PRESENT

Dean Sherman, Professional Member, President
Charles Robbins, Professional Member, Vice President
Carol Guilbert, Public Member, Secretary
Frank Beebe, Professional Member
James Anderson, Public Member

MEMBERS ABSENT

Gerard Pepeta, Professional Member
John Brady, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Eileen Kelly, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

James Parmelia, New Castle County Department of Land Use

CALL TO ORDER

Mr. Sherman called the meeting to order at 9:07 am.

REVIEW OF MINUTES

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to approve the May 14, 2013 meeting minutes. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications

A motion was made by Mr. Beebe, seconded by Ms. Guilbert, to approve Thomas Wise to take the Master Plumber Exam. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Ms. Guilbert to table the application of Stephen Scanlon for Master Plumber due to lack of verification of experience. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Ms. Guilbert to approve the Master HVACR applications of Albert Michalak and John Veasey Jr. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Ms. Guilbert to approve the Master HVACR Restricted applications of Ramon Gonzalez Jr. and Rodney Sutton. The motion carried unanimously.

Review of Reciprocity Applications

A motion was made by Mr. Anderson, seconded by Mr. Beebe to approve the applications of Albert Michalak and Brian Douglas for Master Plumber. The motion carried unanimously.

Ratification of Applications

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to ratify the applications of Ray Johnson (Master HVACR Restricted), George Scelso (Master Plumber), and George Mandley (Master Plumber). The motion carried unanimously.

Review and Consideration of Consent Agreement

A motion was made by Mr. Robbins, seconded by Mr. Anderson to have the Consent Agreement for Stephen Ellis modified and to continue at the next scheduled board meeting. The motion carried unanimously.

Examination Passing Results

The Board reviewed the examination results that showed out of nine candidates, six had passing scores: Scott Boulden (Master HVACR Restricted), James Salamone (Master HVACR Restricted), Frederick Scott (Master HVACR Restricted), Robert Hall (Master Plumber), Michael O'Neill Jr. (Master Plumber), and Nicholas Smith (Master Plumber).

Complaint Status

34-04-12	Asgn to Board	34-02-13	Open
34-06-12	Referred to AG	34-03-13	Open
34-11-12	Open	34-04-13	Open
34-12-12	Open	34-05-13	Asgn to Hearing Officer
34-13-12	Open	34-06-13	Referred to AG
34-14-12	Open	34-07-13	Open
34-15-12	Open	34-08-13	Referred to AG
34-01-13	Open	34-03-12	Referred to AG

CORRESPONDENCE

None

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

Updates on Continuing Education

Mr. Robbins stated that we need to have another Committee Meeting to see where Delaware stands with continuing education. The Board discussed a brochure from Delaware Rural about continuing education for Plumbers. Mr. Robbins stated that Delaware Rural hopes to be approved as a continuing education provider once Delaware requires continuing education. Mr. Robbins stated that the Board has to decide what the curriculum is going to be in the continuing education courses. The Board decided they will discuss continuing education more thoroughly at the next Sub-committee meeting.

Public Safety Outreach

Mr. Sherman discussed the importance of eliminating non licensed practicing and how outreach would be a plus.

PUBLIC COMMENT

Mr. Parmelia stated that the Board doesn't know what category, if any that other States have as far as restrictions, if they have a restrictive license. Mr. Robbins said that the Board needs to look into the list for substantially similar and not substantially similar States when dealing with HVACR. If an applicant comes from another State, it is important to know what the restrictions for that particular state are.

The Board discussed the new Senate Bill 106 and the requirements for displaying the information on the trucks. If you are licensed in plumbing and HVACR services display the words "Licensed Plumber" and/or "Licensed HVACR" and the license number assigned to them in not less than 3-inch letters and numbers on the vehicles used in the performance of their work.

NEXT SCHEDULED MEETING

The next board meeting will be held on July 9, 2013, at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Guilbert, seconded Mr. Anderson, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:46 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is stylized with a large, looped initial 'L' and a cursive 'B'.

LaTonya Brown